

Hello Member,

We are recruiting for the 2021 Board for the San Antonio Chapter of the Association for Talent Development (ATD). This is a great opportunity to build relationships, gain practical experience, and build your resume. A strong Board of Directors ensures the success and well-being of the Chapter. It consists of approximately 9 chapter leaders who represent the learning and development field.

Board Member Responsibilities

It is the responsibility of all Board Members to:

- Follow the chapter bylaws and other policies and procedures for the operations of the Chapter
- Approve the strategic plan, the annual plan, the annual budget,
- Meet ATD National CARE Requirements
- Perform the functions of your specific role and other functions to ensure the chapter's success.
- Maintain positive, professional relationships within the talent development community.

Eligibility & Application

Interested candidates should be members in good standing with ATD San Antonio or ATD National. If selected to be a board member, membership will be required. Please complete the online application. Keep responses brief. <https://www.tdsanantonio.org/boardelections>

Selection Process

A nominating committee will review all applications, assemble candidates, and prepare the slate for the elections. ATD San Antonio Members will have two (2) weeks to vote for candidates. Results will be announced to candidates after August 14, 2020. The 2021 Board of Directors will be announced to the general membership on the ATD San Antonio website, by email and social media platforms.

General Expectations and Time Commitment

Newly elected Board Members will begin attending Board Meetings in October. We will vote on a time for a Board Member Orientation and a Strategic Planning Session before the end of 2020. Board meetings are usually held the first Monday of the month from 5:30 p.m. to 7 p.m. at a centralized location. Board Members should make every effort to attend all Board Meeting and most Monthly Learning Meetings (MLMs) during their term.

Board Members will serve a 15-month term starting October 1, 2020 to December 31, 2021. This term allows a 3-month overlap so that you can observe current board members as you learn your role.

Board members should expect to volunteer about an additional 10-12 hours of their time during the month to complete tasks for your role, such as responding to emails, organizing events, and communicating with your volunteers. You may serve a second term upon the recommendation of the nominating committee. A career in the Learning and Development field is preferred. A commitment and interest in the field is required.

Thank you,

ATD San Antonio

For additional information, contact:
Vicky Romero, President Elect
PresElect@TDSanAntonio.org

2021 Board Positions Available

VP of Talent Development:

You will provide rich educational opportunities for our members through our Monthly Learning Meetings (MLMs). For the MLMs, you will coordinate the sponsors, venues, menus, volunteers, MLM surveys, other and related logistics. This position will require attending most MLMs. You will be responsible for and delegating responsibilities to volunteers to ensure MLMs proceed smoothly. This position collaborates closely with the VP of Marketing and Communication to promote the events.

VP Special Events

You will coordinate our two annual special events. The Learning and Performance Summit (LEAPS) and Employee Learning Week (ELW). Attention to detail, and strong project management skills are crucial to this role.

This position will rely heavily on delegating responsibilities to volunteers and all board members. ELW takes place the first week of December and LEAPS is mid to late September. You must be able to attend both events.

Please complete the online application information by **August 14, 2020**. Keep responses brief.
<https://www.tdsanantonio.org/boardelections>